*Please take this Letter of Intent as an example. Please print on official paper of your institution and sent back signed and stamped copy to*

[*erasmuspl@cu.edu.tr*](mailto:erasmuspl@cu.edu.tr)

*Post address: Cukurova University, International Office,*

*Balcali, 01330 Saricam, Adana/TURKEY*

ERASMUS+

Key Action 1

*Student Mobility for Traineeships*

# Letter of Intent

between

**Name of Enterprise/Institution, City, Country**

and

## Çukurova University, Adana, TÜRKİYE

The above mentioned partners agree to collaborate in the area of **Student Mobility for Traineeships** within the framework of **ERASMUS+** in the years 2014-2015.

***Name of institution*** will act as a receiving partner.

The partners agree

* To support \_\_\_-month placements
* To provide help and support the trainees in all matters relating to the exchange and placement project.
* The details of the trainee(s):

Name/Surname:

Place and Date of Birth:

Internship dates:

* The details of the contact person in the Host Enterprise/Institution:

Name/Surname:

Position:

Phone&Fax:

E-Mail:

Address:

***Organisation stamp and Signature:***

***Date:***